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# Goldwind International Document

## Hoisting and Lifting Policy



### RECORD OF CHANGES

Version	Date	Reason for Issue	Author	Checked	Approved
1.0	2016-09-21	First release	J Simmonds	DongYinming	PanYantian

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## 1 Scope and coverage

The purpose of this Global Policy is to provide the minimum requirements used by Goldwind to control and manage the risks associated Hoisting and Lifting activities. Hoisting and Lifting is work using mechanical lifting equipment such as cranes, hoists, rigging gear, scissor hoists and fork lift trucks to move loads by raising them above the ground.

This policy applies to all Goldwind International and Subsidiary workers operating under Goldwind management systems.

## 2 Policy statement

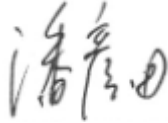
Mandatory policy requirements are:

- Senior Management shall ensure that operations that require the use of mechanical lifting and hoisting equipment to handle or move loads is identified
- Senior Management shall ensure that processes are in place to protect the health and safety of workers who carry out operations which involve the hoisting or lifting of loads and/or by mechanical equipment
- Senior Management shall ensure that all Hoisting and Lifting equipment shall be supplied in accordance with applicable local, national or international standards, regulations and guidelines
- All hoisting and lifting equipment shall be supplied with certification and documentation that states the appropriate operating conditions, design criteria, safe working load and functional tests, as well as maintenance requirements
- All lifting accessories (hooks, slings, etc.) shall be identified with a serial number that can be traced back to the current test certificate
- A process describing the how to perform a Lifting Risk Assessment shall be in place and workers trained in its application
- For all hoisting and lifting operations a Lifting Risk Assessment shall be performed and the results recorded and communicated to workers who will perform those tasks and operations
- Workers shall be provided with specific training in the correct techniques to be adopted to minimise the potential for an injury during hoisting and lifting operations
- All mechanical hoisting and lifting equipment shall be certified or successfully load tested prior to use
- Only competent and authorized personnel shall operate mechanical hoisting and lifting devices
- All hoisting and lifting operations shall be conducted in accordance with a lift plan
- A banksman/spotter/signaller shall be used for all hoisting and lifting operations
- All mechanical hoisting and lifting equipment shall be examined by a competent person, at least every (12) months, or as required by local, national and international regulations, standards and guidelines and examination results shall be recorded
- Each Goldwind site shall have a register of hoisting and lifting equipment that includes the safe working load and the inspection frequency of the equipment
- During the design of the facilities, foreseeable lifts during the operation and maintenance of the facilities shall be provided with access for mobile lifting equipment or fixed lifting devices. Preference shall be given to fixed devices where routine lifts are envisaged

- The design of the facilities shall minimize lifts over live equipment or workers as far as reasonably practicable by giving consideration to the site layout and access for mobile lifting equipment

**Note: Read this policy in conjunction with *GWI Hoisting and Lifting Guideline*.**

Signature:



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Pan Yantian  
Goldwind International General Manager

Effective Date: 2016.9.21